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Touro College Human Resources Newsletters Volume 1 Issue 1

Touro College Human Resources

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TOURO COLLEGE

Human Resources Newsletter



Message from the CHRO

I am very pleased to share with you the first edition of a planned quarterly HR Newsletter. We are seeking new ways to communicate with our colleagues across Touro College, and hope you find this vehicle helpful and informative. While we may extend this newsletter across the Touro College and University System, our initial focus is on the New York based schools and departments of Touro College.

In this edition, you will find a few sections that will become regular features of the Newsletter:

- Upcoming Key Dates
- Focus on HR functions and people
- Guest column from a Touro College leader, focusing on their team and mission

I've been with Touro a bit over a year, and remain very impressed with the dedication of our faculty and administrative staff to Touro's mission. We (you) take our values-based approach to a whole new level, and in that spirit HR has rededicated itself to supporting you. Quite simply, that is at the heart of HR's mission to provide excellent customer service and innovative solutions to our workplace needs.

HR has no higher mission than to be a steward of the culture that supports faculty, staff and students in the achievement of their academic and career objectives.

I look forward to using this Newsletter and other communication opportunities to highlight what's happening in HR, and to get to know all of you better. May this and every day bring you professional success and personal happiness.

Tom Modero



Key Dates

Rosh Hashanah – Sunday, September 9
(Close at 2:00 PM)
Monday & Tuesday, September 10 & 11



Yom Kippur - Tuesday, September 18 (**Close at Noon**)
Wednesday, September 19

Sukkot - Sunday, September 23 (Close at Noon)
Monday & Tuesday, September 24 & 25
Sunday, September 30 (Close at 2:00 PM)
Monday & Tuesday, October 1 & 2



National Cinnamon Roll Day – Thursday, October 4th
The first 20 people to stop by the HR suite to say hello will receive a **free cinnamon roll!**



Daylight Savings – don't forget to "fall back" and adjust your clocks one hour backward on Sunday, **November 4th** (2am → 1am), we wouldn't want you to be late to work on Monday!

New Hire Orientation – Tuesday, November 6th

Election Day – Tuesday, November 6th
Go exercise your right to vote!



Early Release Fridays - starting Friday, November 9th, Touro College will close at 2PM every Friday. Look out for the Memo to follow.

Thanksgiving – Thursday & Friday, November 22 & 23



Pictured from left to right sitting: Merari, Tiffany, Mariah, Barbara
Standing: Charnice, Ashley, Avi, Elan, Tanya.

HR Team Highlight

In each edition of the HR Newsletter, we will highlight a different aspect of HR services. Consider this our “getting to know you” section. A listing of the team members in New York City is shown below. The HR team is dedicated to advancing Touro’s mission.

We are here to work with managers on their organizational needs, and we provide a safe place for all employees to ask questions. We literally have an open door, and want to support you.

Elan Baram – Director, HR Policies and Operations
(elan.baram@touro.edu)

- **Ashley Fedele** – Manager, Talent & Recruitment Services (ashley.fedele@touro.edu)
- **Charnice Cush** – Recruitment & Hiring Coordinator (charnice.cush@touro.edu)
- **Merari Monge** – HR & Payroll Administrator (merari.monge@touro.edu)

Tiffany Duncan – National Benefits Director
(tiffany.duncan@touro.edu)

- Barbara Larue - Benefits Manager (barbara.larue@touro.edu)

Tanya Woods – Senior HR Business Partner
(tanya.woods@touro.edu)

Avi Dennis – Manager, HR Technology & Data Integrity
(evan.dennis2@touro.edu)

Mariah Stein – HR Generalist (mariah.stein13@touro.edu)

We are here for you.

**Benefits Questions? Call 4MyBenefits on 1-866-217-1975
or email TouroBenefits@4mybenefits.com**

College of Dental Medicine: Your primary HR contact is Lisa Tronzano. Lisa joined us earlier this summer as Assistant Director for NYMC HR, and HR Business Partner for Dental. She reports directly to the CHRO on all Dental issues, and is located in the Skyline building. Lisa can be reached at lisa_tronzano@nymc.edu.



Jeffrey Rosengarten SVP Operations

What an exciting time for the Touro Community! After a productive summer we recently moved our main Manhattan campus to our new location on 31st and 8th Avenue. The move involved six schools and programs, close to 400 faculty and staff and 2000 students! Thank you to all who worked so diligently on planning the move and the renovation of Touro’s new home. While all moves are difficult, with the cooperation of our entire community this massive move has been a huge success!

Within a few weeks we will move our Borough Park campus (Machon L’Parnasa) to its new home on Avenue J in Flatbush, just a few blocks from LCAS. Once again, the planning was complicated but the team effort prevailed and our students will have a wonderful modern facility as they begin the school year.

And that’s not all - we are in the final stages of building a beautiful modern dormitory facility for our Lander College for Women – Anna Ruth & Mark Hasten School. This facility will house close to 200 students and is right around the corner from the school building creating a wonderful campus environment. The dormitory is planned to open at the beginning of the spring 2019 semester.

The entire Operations team (Facilities, Design and Construction, Security, Purchasing, and HR) is dedicated to meeting your needs. I wish everyone a great start to the new Academic Year, and “Shana Tova”.

Jeff Rosengarten